

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital of veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status. We encourage women and minorities to apply.

(PLEASE PRINT)

Position applied for: _____ Date of Application: _____

Full Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Social Security Number: _____

Date of Birth (Optional) _____

Are you currently employed? _____

May we contact your present employer? _____

On what date would you be available for work? _____

Are you available to work: _____ Full Time _____ Part Time

Can you travel if a job requires it? _____

Are you physically or otherwise unable to perform the duties of the job for which you are applying; _____ . If you need to be accommodated you will need to let us know; please describe in specific detail:

Do you have a valid Drivers License? _____

Do you have a Class A CDL? _____

SCHMILLEN CONSTRUCTION, INC Box 488 Marcus, IA 51035-0488
PHONE: 712-376-2249 FAX: 712-376-4649

WE ARE AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

EDUCATION

School Name and Location	Years Completed
High School: _____	
College: _____	
Other: _____	

State any additional information you feel may be helpful to us in considering your application.

List trade, business, or civic activities and office held.

REFERENCES

Give name, address and telephone number of three references who are not related to you and are not previous employers.

1. _____

2. _____

3. _____

Summarize special job-related skills and qualifications acquired from employment or other experience.

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

VOLUNTARY SURVEY

Schmillen Construction Inc. is required by state and federal laws to furnish statistical data and to maintain records of certain population characteristics of those applying for jobs with us. The information you supply will be used for statistical purposes only. If you are offered employment with Schmillen Construction, Inc. it will not be used as employment criteria. Schmillen Construction, Inc. is an equal employment opportunity employer supporting diversity in the workplace. Thank you for your cooperation in completing this form.

Name: _____

Phone: _____

Address: _____

Date: _____

Position Applied For: _____

Referral Source: How did you learn of this position?

_____ Advertisement (list newspaper) _____

_____ Friend

_____ Relative

_____ Walk In

_____ Employment Agency (give name) _____

_____ Other (list source) _____

Sex: _____ Male _____ Female

Ethnic Origin:

_____ White _____ Hispanic _____ American Indian/Alaskan Native

_____ Black _____ Asian/Pacific Islander _____ Other

Check any of the following that are applicable:

_____ Vietnam Era Veteran _____ Disabled Veteran _____ Disabled Individual

SCHMILLEN CONSTRUCTION, INC.

GENERAL EXCAVATING - CONCRETE & ASPHALT RECYCLING CONTRACTOR



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MARCUS, IOWA 51035
PHONE (712) 376-2249
CELL (712) 261-1447
FAX (712) 376-4649

PRE-EMPLOYMENT DRUG TESTING CONSENT FORM

I understand that Schmillen Construction, Inc. has a Drug & Alcohol Policy and will abide by it as a condition of my employment. I am responsible for getting to the testing site at the time of testing.

NAME: _____

SOCIAL SECURITY NUMBER: _____

SIGNATURE: _____

DATE: _____

WITNESS SIGNATURE: _____

DATE: _____